



**REPORT TO THE LICENSE DIVISION  
OF A LICENSED PUBLIC PASSENGER VEHICLE  
BEING TAKEN OUT OF SERVICE**

OFFICE OF THE CITY CLERK LICENSE DIVISION  
200 E. WELLS ST. ROOM 105, MILWAUKEE, WI 53202  
(414) 286-2238 [license@milwaukee.gov](mailto:license@milwaukee.gov)

Date: \_\_\_\_\_

I, \_\_\_\_\_, will be taking my public passenger vehicle  
Name

license/permit # \_\_\_\_\_ out of service from:

Start Date: \_\_\_\_\_ thru End Date: \_\_\_\_\_ \*

Neither I nor any other person will be operating the vehicle during this time.

SUBSCRIBED & SWORN TO BEFORE ME THIS

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Notary Public, State of Wisconsin

My Commission expires \_\_\_\_\_  
Notary Seal Must Be Affixed

\_\_\_\_\_  
Signature of Individual, Partner, Agent, or  
20% or more Shareholder

\*The longest period of time a vehicle can be taken out of service is until the expiration date of the current license.

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**Office Use Only:**

**Out of Service**

Filed: \_\_\_\_\_ Initials: \_\_\_\_\_ License #(s) \_\_\_\_\_

☐ LIRA: Change status and add specialty code

**Back In Service**

Date: \_\_\_\_\_ Initials: \_\_\_\_\_ ☐ Ins Current/Exp Date: \_\_\_\_\_

☐ LIRA: Change status and remove specialty code